

# CACC MEETING MINUTES

## COURT AUTOMATION COORDINATING COMMITTEE A Subcommittee of the Commission on Technology

Thursday, January 21, 2016  
10:00 AM - 11:15 AM

ARIZONA SUPREME COURT  
1501 W. Washington  
Phoenix, AZ 85007

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AUDIO PHONE NUMBER: 1-602-425-3288  
AUDIO ACCESS CODE: 2035#

### MEMBERS PRESENT

Cathy Clarich  
Julie Dybas\*  
Christopher Hale\*  
Donald Jacobson  
Phillip Knox  
Jeff Mangis\*  
Rona Newton\*  
Michael Pollard, *Chair*  
Paul Thomas\*

### GUESTS

Alexis Allen, *Tempe Muni Court*  
Chris Phelps, *Glendale Muni Court*  
Clint Potts\*, *Mesa City IT*

### MEMBERS ABSENT

Kip Anderson  
Ron Overholt  
Janie Randall

### AOC STAFF

Stewart Bruner, *ITD*  
Adele May, *ITD*  
Renny Rapier, *ITD*  
Jason Shumberger, *ITD*

\* indicates appeared by telephone

## **WELCOME AND OPENING REMARKS**

Judge Michael Pollard, Chair, called the Court Automation Coordinating Committee (CACC) meeting to order promptly at 10:00 a.m. After confirming that a quorum existed, the chair asked for a motion regarding the minutes of the December 17 meeting.

**MOTION: A motion was made and seconded to approve the minutes of the December 17, 2015 CACC meeting as written. The motion passed unanimously.**

The chair called members' attention to the importance of activities underway in Yavapai Superior Court to bring e-filing and related services to rural general jurisdiction courts and added his concern that the various vendors and software systems involved need to cooperate to address issues.

## **REVIEW OF CHANGES TO MINDMAP THIS MONTH**

Staff Member Stewart Bruner informed members of some additions and changes to the MindMap made since the December meeting, concentrating on a new XML specification section related to eUnivera/statewide e-filing and containing a new distinction in release levels of the electronic court filing (ECF) specification on which specifications are based. He also reviewed date changes in other projects on the map and reviewed the complexity of interactions among software being integrated to support Yavapai e-filing. Members were provided an updated priority projects listing for reference.

## **PROJECT UPDATE: CASE MANAGEMENT SYSTEMS**

Clint Potts, project manager for Mesa's continuing case management system (CMS) development/enhancement, briefed members on efforts toward completion of local interfaces with FARE and CPOR. He remained cautiously optimistic that FARE would meet the projected late March delivery date. He explained the reasoning behind changing the protective order interface delivery date to TBD this month. Testing indicated the need to fully rewrite the code received from Tempe rather than continuing to make piecemeal changes. That new task is now being scoped based on business requirements of Mesa staff. Clint reminded members of the resource constraints on further development now that the court is operating on the new CMS.

Chris Hale formalized his AJACS implementation date as April 1 based on the advantages to the Tucson City Court of beginning operations in a new month and new calendar quarter. He briefed members on Tucson's two remaining "showstopper" issues. Tucson is pursuing their own pre-adjudication payment interface rather than the Xerox solution, but will evaluate continued use once Xerox completes a partial payment solution. AJACS must accomplish the bulk loading of Tucson's active warrants and bonds before going live. Adele May, the limited jurisdiction (LJ) CMS project manager, indicated that Tucson will implement the "R13" version of the AJACS software that supports bulk loading. Members expressed various unanswered questions about the financial advantages and disadvantages of the two web payment systems. Stewart will invite Eric Ciminski to the February meeting to shed light on the cost model for pre-adjudication payments made through Xerox.

Adele detailed actions being taken following her recent tour of the implemented Pima courts with Mary Kennedy and Karl Heckart. She delineated some implementation process and training

changes that will be made for subsequent adopting courts. Adele also explained courts' confusion about "Z" codes in the CMS versus city or county general ledger account codes that exist and steps being taken to dispel financial confusion. The limited jurisdiction court steering committee is being re-invigorated. A new release of AJACS (R13) addresses many of the issues that appeared on the LJCAA list.

Members recommended rescheduling all upcoming courts to convert on the first of the month. Adele pledged to investigate the strategy, but shared concern that the project timeline will lengthen considerably. In response to a question, Adele shared that Pinal and Maricopa County LJ courts will be next in line for implementation. Members raised concern that Marana Municipal Court not be left behind as the rollout progresses to Pinal County courts. Adele stated that she is continuing a dialog with the judge in Marana.

## **PROJECT UPDATE: eUNIVERSA eFILING AT YAVAPAI SUPERIOR COURT**

In the absence of both Jim Price and Eric Ciminski, Renny Rapier, GJ AJACS Project Manager, provided details about the progress of user acceptance testing for e-filing in Yavapai Superior Court. He relayed what information he had about revised dates as issues have surfaced that require further development to resolve. Renny outlined the most critical of the issues encountered relating to financial reconciliation among programs and file stamping in AJACS. Though focus will shift somewhat to eBench as that implementation begins next week, Renny emphasized that the same resources support both projects.

Members questioned Renny about the age of AJACS in superior courts versus the age of AJACS in LJ courts. Renny reviewed the numbers of issues resolved by various AJACS releases over time.

## **POST-IMPLEMENTATION REPORTS**

Adele May reported that Prescott Municipal Court and Prescott Justice Court both implemented AJACS on January 4. Because these were not AZTEC courts, no data conversion was accomplished. Existing cases will be completed in Prescott's legacy system. AOC will be sending resources to assist the court as the new cases reach their trial dates and at month end for financial processing. No major issues have been reported to date.

## **ITEMS OF OLD OR NEW BUSINESS**

No items of old or new business were presented.

The next meeting will take place on **February 18, 2016 at 10:00 AM** at the State Courts Building in Phoenix.

The meeting adjourned at 10:50 a.m.